

Rooftop Annual Summer Exhibition



2024 Application Form

The Annual Summer Exhibition is an open entry show available to artists from Northamptonshire and the surrounding counties.

The exhibition aims to give new and emerging artists the opportunity to show their work for the first time and allow established artists to have a continued presence in the area.

We welcome applications from artists at all stages of their careers in a variety of different creative disciplines.

Summary of Key Dates

Application Deadline

Saturday 15th June

Delivery of artworks

Wednesday 19th - Saturday 22nd June
From 11 am to 4 pm

Public exhibition

Wednesday 26th June - Saturday 20th July
From 11 am - 4 pm

Opening reception

Friday 28th June from 6 pm - 8 pm

Collection of unsold works

Wednesday 24th - Saturday 27th July
From 11 am - 4 pm

01536 267101
rooftopartscentre@gmail.com
www.rooftopartscentre.co.uk

Facebook & Instagram
@rooftopartscentre

Twitter
@RooftopCorby

Completing your application form

Please pay the application fee and return the application form to us before Saturday 15th June at 4pm. This can be done in person or via email to us at rooftopartscentre@gmail.com

Application fee

£10 per person

£5 for Associate Members, students and under 18's

As a registered charity and not for profit organisation this fee contributes directly to our running costs and staffing. It allows us to organise, install, promote, and host the exhibition along with the preview evening free of charge.

The fee can be paid at the gallery by card, cash, cheque or online via our website. All cheques must be made payable to the 'Rooftop Arts Centre'.

Preparing and delivering your artwork

What can I submit?

- For 2D works each artist can submit up to 3 pieces of work measuring up to a maximum of 1 meter along the longest edge including the frame.
- 2D works must be framed and ready for display, please ensure you have either mirror plates or picture cord attached to your work. Work that is unfinished, wet, or not prepared for display will not be accepted.
- For 3D works each artist can submit up to 3 pieces of work with a base measuring up to 50 cm square and no taller than 1 meter. For larger sculptural works please get in touch to discuss. We have some plinths available and you are more than welcome to supply your own.
- For new media such as video, audio, digital, performance, and installation, please get in touch to discuss this with us so that we can assess your needs for displaying the work.
- All artworks must comply with our guidelines in our display terms and conditions and be suitable for our family friendly audience.
- Each artwork must be clearly identified on the back with your name, title of the work, and a contact number.
- Each artwork must have a label attached to it which is provided in your application. This can be done with a piece of string and staples or tape so that it can hang over the front of the work. This allows us to complete the exhibition catalog and labelling.

Where and when can I deliver work?

Where?

27 New Post Office Square
Corby
Northamptonshire
NN17 1PB

Our new premises is located in Corby town centre next to Lloyds Bank and is accessible directly from the high street.

When?

You can deliver artwork to our new premises at the following times:
Wednesday 19th - Saturday 22nd June between 11 am and 4 pm

If you are unable to delivery work during these times please get in touch to make other arrangements. If you need to deliver to the door by car due to the size or weight of your work please let us know and we can arrange this.

For directions on how to find us see our website:
www.rooftopartscentre.co.uk/how-to-find-us

Collecting un-sold artwork

When?

You can collect any unsold work at the following times:
Wednesday 24th - Saturday 27th July between 11 am and 4 pm.

If you are unable to collect work during these times please get in touch to make other arrangements.

Sale of works will be completed at the end of the exhibition and artists contacted directly to arrange payment.

General Exhibition Terms and Conditions

Artwork and curation

All 2D work must be ready to hang with either mirror plates or picture cord. We recommend mirror plates as this is a much more secure way of displaying work.

All 3D work must be made to stand or attach securely to a flat surface. We have a number of plinths and cabinets with which to display 3D works. You can also provide your own plinth to display your work. Floor based work is also welcome.

The safety of the general public must be considered when we accept work for display. The gallery reserves the right to refuse work which is deemed unsafe or unsuitable for our family friendly audience and the general public.

Curation and installation is completed by gallery staff and all decisions are final. This process will depend upon the number of submissions to the exhibition. Areas of the gallery cannot be reserved in advance and we do our best to ensure equal attention is given to all works on display.

Images of work may be used for promotional purposes.

Insurance

Artists submit work at their own risk and are responsible for insuring the work. You can get insurance through a membership to Artists Newsletter.

The gallery has 24 hour security through the town centre and the exhibition will be invigilated by staff and volunteers during the event.

Finance and sales

The entry is payable before work is submitted and displayed applications and submissions without payment will not be displayed.

Works for sale are subject to 20% commission due to the Rooftop Arts Centre. Please factor this into your pricing when selecting work for the exhibition. Any sales payments will be made to the artist at the end of the show.

Payment for any work sold during the exhibition must be handled by the Rooftop Arts Centre. The purchaser of the work may only remove the work from the exhibition at the end of the show.

Date & Signature

I have read and accept the terms and conditions outlined in this document.

Signed

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Date

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For under 18's please co-sign by a parent or guardian:

Signed

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Date

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Artist Information

Please provide the following information as part of your application.

Name

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Address

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Post Code

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Telephone

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Email

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Artist Website

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Artist Social Media

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The above information will only be used for the duration of the exhibition project to promote or contact you regarding your artwork and participation in the show.

Please add me to the Rooftop Arts Centre mailing list. Yes / No

Artist statement (optional)

Please use this space to tell us a little about your work and practice up to around 250 words. This will be made available to visitors during the exhibition. Feel free to email this to us at rooftopartscentre@gmail.com or attach a printed sheet.

(Intentionally blank)

Artwork labels:

Attached to each artwork we require a label for cataloging and labelling purposes.
Please use the labels below and attach them using string so they can hand over the front along with your name, contact, and the title written on the back of each work.

Please complete all sections of this label and attach to the artwork with string

TITLE:

YEAR: NAME:

MEDIUM:

PRICE or Not for sale (NFS):

Please complete all sections of this label and attach to the artwork with string

TITLE:

YEAR: NAME:

MEDIUM:

PRICE or Not for sale (NFS):

Please complete all sections of this label and attach to the artwork with string

TITLE:

YEAR: NAME:

MEDIUM:

PRICE or Not for sale (NFS):